



फाइल सं०: COMP/DDO/Package/2016-17

राष्ट्रीय शर्करा संस्थान
NATIONAL SUGAR INSTITUTE

आई०एस०९००१:२०१५ प्रमाणित संस्थान

An ISO 9001:2015 Certified Institute

उपरोक्त मामले खाद्य एवं सार्वजनिक वितरण मंत्रालय

Ministry of Consumer Affairs, Food & Public Distribution

(खाद्य एवं सार्वजनिक वितरण विभाग)

Department of Food & Public Distribution

(भारत सरकार)

Government of India

कल्यानपुर, कानपुर

Kalyanpur, Kanpur

दिनांक / Dated: 03.05.2018

निविदा सूचना

भारत के राष्ट्रपति की ओर से निदेशक, राष्ट्रीय शर्करा संस्थान, कानपुर द्वारा अनुभवी पार्टीज/ एजेन्सीज/सेवा-प्रदाता से एन० आई० सी दिल्ली द्वारा विकसित वेन्डर **EMPLOYEE IDENTIFICATION SYSTEM, PUBLIC FINANCE MANAGEMENT SYSTEM, TALLY AND PREPARATION OF GST CHALLAN, BILL AND REVENUE FOR CGST, SGST** उपलब्ध कराने हेतु सील बंद निविदा आमंत्रित की जाती है।

कार्य क्षेत्र, नियम एवं शर्तें निविदा प्रपत्र में उपलब्ध हैं, जिसे संस्थान की वेबसाइट से डाउनलोड किया जा सकता है। निविदा प्रपत्र शुल्क रू० 500/- जो निदेशक, राष्ट्रीय शर्करा संस्थान, कानपुर के पक्ष में देय डिमाण्ड ड्राफ्ट निविदा के साथ संलग्न करना देय है।

निविदा प्रस्तुत करने की 18.05.2018 को 3:00 बजे तक या उससे पहले, सभी निविदाएं उसी दिन 4:00 बजे के बाद खोली जाएगी।

प्रशासनिक सह कय एवं विकय अधिकारी



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Kalyanpur, Kanpur

दिनांक / Dated: 03.05.2018

TENDER NOTICE

Sealed tenders are invited for and on behalf of the President of India from Experienced Parties/ Agencies/Service Providers by the Director, National Sugar Institute, Kanpur for providing Vendor Technical Support for **EMPLOYEE IDENTIFICATION SYSTEM, PUBLIC FINANCE MANAGEMENT SYSTEM, TALLY AND PREPARATION OF GST CHALLAN, BILL AND REVENUE FOR CGST, SGST** software developed by the NIC, New Delhi.

The scope of the Job, terms & conditions are available in the Tender Document which may be download from the Institute website <http://nsi.gov.in> . The document fees in form of Demand Draft for Rs. 500/- only, in favour of Director, National Sugar Institute, Kanpur is to be enclosed with tender.

Date of tender submission is on or before **18.05.2018** at 3:00 PM and shall be opened in the presence of the tenders at 4:00 PM on same day.

Administrative cum Purchase & Sales Officer



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TENDER DOCUMENT

Tender document against Tender Notice for providing Vendor Technical Support for EMPLOYEE IDENTIFICATION SYSTEM, PUBLIC FINANCE MANAGEMENT SYSTEM, TALLY, PREPARATION OF GST CHALLAN, BILL AND REVENUE FOR CGST, SGST, IGST Software developed by the NIC Delhi and NTPR Portal for National Sugar Institute, Kanpur, as per details and terms & conditions given below:

Scope of Service and Terms & Conditions:

1. Tenders are invited only from bonafide parties having at least 3 years' experience in the same trade in Govt./ Public Sector or reputed Private Sector Organizations.
2. The tender should remain valid for a period of 12 months from the date of award of contract.
3. Rate of service tax payable, if any, should be quoted separately in the tender.
4. The successful bidder should be able to provide the services within five days after the award of contract.
5. Charges will be reimbursed on monthly basis.
6. Attested copy of the registration of agency by State Govt. or Central Govt.
7. Attested copy of PAN Card.
8. Attested copy of service tax registration/ GST registration.
9. Previous work experience certificate for minimum one year work on EMPLOYEE IDENTIFICATION SYSTEM, PUBLIC FINANCE MANAGEMENT SYSTEM, TALLY AND PREPARATION OF GST CHALLAN, BILL AND REVENUE FOR CGST, SGST.
10. Experience of operating softwareS like compact, PFMS, E-Payment etc. in at least two Central Govt. Departments.

Submission of Bid:

1. National Sugar Institute, Kanpur requires reputed, well established & experienced Companies/ Firm/ Agencies for Providing Vendor Technical Support for EMPLOYEE IDENTIFICATION SYSTEM, PUBLIC FINANCE MANAGEMENT SYSTEM, TALLY, PREPARATION OF GST CHALLAN, BILL AND REVENUE FOR CGST, SGST, IGST software developed by NIC, New Delhi and NTPR Portal.
2. The Contract will be initially for a period of one year from the date of taking charges providing Vendor Technical Support. However, the same may be terminated by the Institute after giving one months' notice.

3. The person to be engaged as computer professional and supervision should be well qualified i.e. MCA/ BE and Microsoft certified professional with minimum 5 years' experience of serving Vendor Technical Support in any Govt./PSU officers and should have knowledge of:
 - a. Installing of windows 2003/2008/2010.
 - b. Installing of SQL Server 2000/2005/2012 on Server.
 - c. Installing EMPLOYEE IDENTIFICATION SYSTEM, PUBLIC FINANCE MANAGEMENT SYSTEM, TALLY, PREPARATION OF GST CHALLAN, BILL AND REVENUE FOR CGST, SGST, IGST Software on Server and Clients.
 - d. Restoration of CDDO BASED on EMPLOYEE IDENTIFICATION SYSTEM, PUBLIC FINANCE MANAGEMENT SYSTEM, TALLY, PREPARATION OF GST CHALLAN, BILL AND REVENUE FOR CGST, SGST, IGST Software.
 - e. LAN connectivity with SERVER and CLIENTS for running EMPLOYEE IDENTIFICATION SYSTEM, PUBLIC FINANCE MANAGEMENT SYSTEM, TALLY, PREPARATION OF GST CHALLAN, BILL AND REVENUE FOR CGST, SGST, IGST Software.
 - f. Vendor Technical Support should have knowledge of Central Govt. Civil Accounts.
4. The personnel to be engaged to perform his/her duties sincerely with full devotion, following the officers' timing procedure, discipline and decorum to the full satisfaction of authorities.
5. In case of any accident/ injury and other loss, firm/ Agency will be responsible.
6. The Bidder firm should not be Black Listed or under investigation by CBI or other such agency.
7. The offer alongwith a tender document fees of Rs. 500/- and an earnest money deposit @2% of the Job work to be submitted to Director, National Sugar Institute, Kanpur on or before **18.05.2018**.
8. The tender document fees of Rs. 500/- is non-refundable. The earnest money deposited will however be refunded to the unsuccessful bidder.
9. Separate Demand Draft will have to be submitted for tender document fees and earnest money deposits. These should be payable to Director, National Sugar Institute, at Kanpur and drawn on any nationalized bank.
10. The entire bidder is requested to submit their PAN/TIN details.
11. The Director, National Sugar Institute, Kanpur reserves the right to reject any or all the offers without assigning any reason.
12. The last date for the submission of tender shall be **18.05.2018** upto 03:00PM and tender shall be opened in the presence of the tenders at 4:00 PM on same day.
13. Quoted rates should be valid upto three months from the date of contract.
14. In case, the party fails to provide the services within stipulated time, institute, holds the right to forfeit the EMD deposited by the Tenderer.



Administrative-cum-Purchase & Sales officer