

## Manual 1 : The particulars of its organization, functions and duties

1	Objective/purpose of the public authority.	Research, Training and Advisory services to sugar and Allied industry
2	Mission / Vision Statement of the public authority.	Same as at (1)
3	Brief history of the public authority and context of its formation.	Click at this link <a href="http://nsi.gov.in/Historical.htm">http://nsi.gov.in/Historical.htm</a>
4	Duties of the public authority.	Same as at (1)
5	Main activities/functions of the public authority.	Click at this link <a href="http://nsi.gov.in/MainFu.htm">http://nsi.gov.in/MainFu.htm</a>
6	List of services being provided by the public authority with a brief write-up on them.	Click at the following services/ links a) <a href="#">Analytical Services</a> b) <a href="#">Advisory Services</a> c) <a href="#">Extension Services</a> d) <a href="#">Courses of Study</a>
7	Organizational Structure Diagram at various levels namely State, directorate, region district, block etc (whichever is applicable).	Click at this link <a href="http://nsi.gov.in/orga_setup.htm">http://nsi.gov.in/orga_setup.htm</a>
8	Expectation of the public authority from the public for enhancing its effectiveness and efficiency.	Not Applicable
9	Arrangements and methods made for seeking public participation/ contribution.	Not Applicable
10	Mechanism available for monitoring the service delivery and public grievance resolution.	Not Applicable
11	Addresses of the main office and other offices at different levels. (Please categorize the addresses district wise for facilitating the understanding by the user).	Click at this link <a href="#">National Sugar Institute, PO NSI, Kalyanpur, Kanpur 208017</a>
12	Opening hours of the office : <b>9.30AM</b> Closing hours of the office : <b>6.00 PM</b>	