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फाइल संख्या/ File No. 1(1)/2017-Canteen-I

राष्ट्रीय शर्करा संस्थान National Sugar Institute

एक आईएसओ 9001:2015 प्रमाणित संस्थान

An ISO 9001:2015 Certified Institute

उपभोक्ता मामले, खाद्य एवं सार्वजनिक वितरण मंत्रालय

Ministry of Consumer Affairs, Food & Public Distribution

(खाद्य एवं सार्वजनिक वितरण विभाग)

Department of Food & Public Distribution

(भारत सरकार)/(Government of India)

Indicative Advertisement No. 1/2019

Applications are invited for selection by Direct Recruitment at National Sugar Institute, Kanpur. The last date for receiving the applications will be **30 days after publication of advertisement** & the details of posts are as under:-

Name of the Post: Halwai-cum-Cook

UR: 01

Total: 01

Age Limit: Between 18 and 25 years*

Level in the Pay Matrix: Level-3, Cell-1, Rs. 21700/-

Essential Qualification:

Essential:-

- (i) 10th class pass from a recognized Board or Institute with certificate or diploma in catering from a recognized institute.
- (ii) Experience of two years in a government department or undertaking in catering.
- (iii) A Trade Skill Test for cooking shall be conducted to assess suitability of the candidate.

(* For relaxation, see our website.

The candidates willing to apply for the above posts are advised to visit institute's website <http://nsi.gov.in>, wherein the detailed advertisement alongwith instructions and additional information to candidates for recruitment by selection has been displayed.

(Jitendra Singh)

Astt. Prof. of Sugar Technology &
Senior Administrative Officer

EN 16/3



फाइल संख्या/File No. 1 (1)/2017-Canteen-I

राष्ट्रीय शर्करा संस्थान

NATIONAL SUGAR INSTITUTE

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(Government of India)

Vacancy Notice

recruitment for the under noted post.

SL No	Name of the Post	No. of Post	Level in the Pay Matrix	Educational and other qualification
1.	Halwai-cum-cook	01	Level-3 (Rs.21700-69100/-)	(a) 10 th class pass from a recognised Board or Institute with certificate or diploma in catering from a recognised institute. (b) Experience of two years in a Government Department or Undertaking in catering. (c) A Trade Skill Test for cooking shall be conducted to asses suitability of the candidate. Note:- The qualification(s) regarding experience is relaxable at the discretion of the competent authority for reasons to be recorded in writing, in case of candidates belonging to the Scheduled Castes or Scheduled Tribes, if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Closing Date:- The closing date of receipt of application will be 30 days from the date of publication of the advertisement in the newspaper.

Application Fees: The candidates belonging to Unreserved category and OBC category shall be required Rupees Fifty only. [Rs.50/- (Non-refundable)] as application fee in the form of Indian Postal Order (IPO) in favour of "Director, National Sugar Institute, Kanpur". The fees can also be paid in the form of demand draft drawn in favour of "Director, National Sugar Institute, Kanpur" payable at SBI, Kalyanpur, Kanpur. The candidate must indicate the Number and Date on the application form at the earmarked space.

No fee is required to be paid by SC/ST/Women candidates of any community.

No "fee exemption" is available to OBC male candidates and they are required to pay the full prescribed fee. Application without the prescribed fee would not be considered and summarily rejected. No representation against such rejection would be entertained (d) Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

Age Limit:- Between 18 and 25 years.

(Relaxable for Government servants up to the age of forty years in accordance with the orders issued by the Central Government).

Crucial Date:- The crucial date for determining the age limit shall be the last date of receipt of application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep)

General Instruction:-

- (i) Name of the post and category must be clearly superscripted /written on the top of the application.
- (ii) Submission of false/incorrect/incomplete information and/or dubious/bogus document shall disqualify the candidate. In the event of any information being false/incorrect and/or any document being found dubious/bogus and/or ineligibility being detected at the point of time either before or after selection, candidature will stand automatically cancelled.
- (iii) The candidate should fill up all the columns in the application and affix his/her recent passport size photograph (not more than three months old) signed partially on the photograph and partially on the application. The application should be duly signed by the candidate. The applications should be addressed to Director, National Sugar Institute, Kalyanpur, Kanpur (UP) 208017 by Registered post/ Speed post.
- (iv) Copies of all documents regarding Date of Birth proof, Educational Qualification, Mark sheet, caste certificate, Domicile Certificate, marriage certificate If married etc duly attested should be enclosed with the application.
- (v) Candidate should enclose attested copy of date of birth (School Leaving/birth Certificate/Matriculation Certificate) Educational Certificate etc.
- (vi) Caste Certificate (if applicable) as per Govt. of India format and not state Govt. format
- (vii) Candidate should also enclose attested copy of Domicile Certificate of these of their respective State issued by Tehsildar/Sub District Magistrate/District Magistrate.
- (viii) Person working in Central/State Govt. /PSU must apply through proper channel enclosing certificate from their establishment that NO DISCIPLINARY ACTION IS CONTEMPLATED/PENDING against them and they have no objection in releasing them in case of selection. No Objection Certificate should be in ORIGINAL.
- (ix) No TA/DA admissible to the candidate for appearing in the written test/interview.
- (x) Merit of candidates will be decided on the basis of total marks scored in the written examination subject to the qualifying in the Skill Test/Trade Test as per applicability.
- (xi) Failure in the Skill Test/Trade Test shall be the failure in the examination.


24/7/19

(Jitendra Singh)

Asstt. Prof. of Sugar Technology &
Senior Administrative Officer

BIO – DATA PROFORMA

Post applied for.....

1. Name and address (in block letters) :
Telephone No: & Email
2. Date of birth (in Christian era) :
3. Date of retirement under Central /
State Government rules.
4. Educational Qualifications :
5. Whether educational and other qualifications required for the post are satisfied.(If any qualification has been treated as equivalent to the one prescribed in the rules; state the authority for the same).

	Qualifications/Experience required	Qualifications/Experience possessed by the Officer
Essential	(i) (ii) (iii)	

6. Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.
.....
7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:-

Office/ Instt./Orgn.	Post held and service cadre to which it belongs	From	To	Scale of pay classification (Group) of post	Nature of duties
(1)	(2)	(3)	(4)	(5)	(6)

8. Nature of present post held
Whether held on
 - (i) Ad-hoc basis:
 - (ii) Regular/ or temporary basis:
 - (iii) Permanent or quasi- permanent basis:
 - (iv) Basis pay drawn at present:
9. In case the present employment is held on deputation/ contract basis; please state:
 - (a) The date of initial appointment:
 - (b) Period of appointment on deputation/ contract:

(c) Name of the parent office/ organization you belong to:

10. Additional details about present employment.

Please state whether working under:-

- a) Central Government :
- b) State Government :
- c) Union Territory :
- d) University :
- e) Recognized Research Institution :
- f) Statutory or Autonomous Organization :
- g) Statutory or Autonomous Organization :

11. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

12. Total emoluments per month now drawn:

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

14. Whether belongs to SC/ST?

15. Remarks

Signature of the candidate

Address.....
.....
.....

Date:

Countersigned.....
(Employer)